

## **EMOTIONAL INTELLIGENCE BEHAVIORS IN ACTION**

Scenario	Low EQ Response	High EQ Response
1) Receiving critical feedback	Reacts defensively, shifting blame. "That's not fair. My team didn't deliver what I needed to succeed."  This dismissive attitude discourages open communication and growth.	Listens without interrupting, thanks the feedback-giver, and seeks clarity. "Thank you for sharing that. I wasn't aware of how my actions came across. Can you give me an example so I can address it better in the future?"  This response models humility and a growth mindset, creating trust.
2) Addressing a team member's poor performance	Focuses solely on the problem, using blame-heavy language. "Your performance on this project was unacceptable. I don't know if you're cut out for this."  This approach demoralizes the person.	Acknowledges the issue but explores underlying causes. "I've noticed some challenges with your recent project. Can we talk about what might be getting in the way? I want to make sure you have what you need to succeed."  This response opens a dialogue and reinforces support.
3) Handling conflict between team members	Avoids the issue or addresses it superficially. "I don't have time for this. Work it out yourselves."  This leaves tensions unresolved, harming team dynamics.	Acknowledges the conflict and checks in with the individuals involved, offering support without taking over. "I noticed some tension earlier. Do you feel like you're working through it, or would it help if we sat down as a team to talk about it?"  This response shows awareness and provides an opportunity for resolution without undermining the team members' autonomy.



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4) Reacting to unexpected challenges	Panics or lashes out, creating more stress. "How did this happen? This is a disaster, and now everything's ruined!"  The team feels demoralized and unsupported.	Remains calm, assesses the situation, and focuses on solutions. "This is an unexpected challenge, but let's figure out what we can do to get back on track. What are our immediate priorities?"  This response builds confidence in the leader and encourages problem-solving.
5) Celebrating team wins	Provides vague, generic praise. "Good work, team. Let's keep it up."  This fails to recognize individual contributions or inspire motivation; it can retract from motivation.	Gives specific, meaningful recognition. "This project's success was due to Alex's creative approach to the proposal and Taylor's ability to keep us on track. Your efforts made this possible—thank you!"  This approach shows the leader values the team and its individuals.
6) Responding to a stressed out team member	Minimizes the stress and pushes the team member to move forward. "Everyone's stressed. You just need to deal with it and keep going."  This response alienates the employee.	Acknowledges the stress and offers support. "I can tell this has been a tough week. Let's prioritize what needs immediate attention and figure out what can wait. How can I support you?"  This response fosters trust and shows the leader cares about well-being.
7) Managing their own stress	Lets emotions spill over, snapping at the team or withdrawing. For example, they might avoid meetings or lash out at minor mistakes.  This creates an unpredictable and tense environment.	Recognizes their own stress and takes proactive steps to regulate emotions. "I'm feeling overwhelmed right now, so I'm going to take 10 minutes to regroup. Let's meet after that and discuss next steps."  This models healthy emotional management.



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8) Navigating organizational change	Announces change abruptly, focusing only on logistics. "This is the new direction. Make it work."  This leaves employees feeling unsupported and uncertain.	Communicates the change with empathy and transparency. "I know this change may feel unsettling, and it's natural to have concerns. Let's discuss what this means for the team and address your questions as we navigate this together."
9) Delivering negative feedback	Focuses on what the employee did wrong without suggesting improvement. "This work is way below standard. You need to fix it."  This approach demoralizes and leaves the employee without a clear path forward.	This approach reassures employees and builds buy-in.  Delivers feedback constructively, focusing on growth. "I noticed some areas where the work didn't meet expectations. Let's walk through them and discuss how we can improve next time."  This fosters a culture of learning and development.
10) Responding to employee burnout	Ignores signs of burnout or dismisses them as part of the job. "Everyone's busy. You're just going to have to push through it."  This exacerbates disengagement and turnover.	Identifies burnout early and provides support. "You've been putting in a lot of extra effort recently, and I want to make sure you're not feeling overwhelmed. What can we adjust to help you manage your workload?"  This builds trust and shows care for employee wellbeing.
11) Handling disagreements in meetings	Gets defensive or shuts down differing opinions. "We're not going to spend time debating this. My decision is final."  This discourages open dialogue and innovation.	Welcomes differing perspectives and facilitates healthy debate. "I see we have different views on this. Let's take a step back and hear everyone's thoughts so we can find the best approach."  This creates psychological safety and encourages collaboration.



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12) Communicating organizational priorities	Communicates priorities without empathy or consideration for workload. "This is the new focus. I need you to make it happen—no excuses."  This creates resentment and stress.	Balances priorities with team dynamics. "I know this shift in priorities adds pressure. Let's discuss how to adjust workloads and ensure everyone is set up for success."  This approach fosters alignment and engagement.
13) Onboarding a new team member	Provides minimal support or assumes the new hire will figure things out. "Here's your desk and your login. Let me know if you have questions."  This leaves the new hire feeling unsupported.	Ensures a welcoming and thorough onboarding experience. "Welcome to the team! I've set up a meeting to go over key processes and introduce you to everyone. Let me know how I can help you get settled."  This creates a positive first impression and accelerates integration.
14) Managing team inclusion	Ignores cultural or individual differences, applying a one-size-fits-all approach. "Everyone should just work the same way and get along."  This leads to misunderstandings and missed opportunities for inclusion.	Recognizes and values diversity, fostering an inclusive culture. "I'd like to hear how your unique perspective could shape our approach. Let's work together to ensure everyone feels valued and included."  This leverages diversity as a strength.
15) Responding to a mistake	Reacts harshly, blaming the individual. "How could you let this happen? This is unacceptable!"  This creates fear and discourages accountability.	Focuses on resolving the issue and learning from the mistake. "Mistakes happen. Let's figure out what went wrong and how we can prevent it next time."  This promotes a culture of growth and resilience.